

# Hazlitt Arts Centre

## Technical Specifications

### **Hazlitt Theatre**

A traditional 350-seat proscenium-arch theatre with a stage of 6.4m (W) x 8m (D) x 4.5m (H). The Hazlitt Theatre also has an orchestra pit, fly tower, film screen and full lighting and sound facilities. There are 5 dressing rooms and a large scene dock for storage of scenery. The Hazlitt also has a dedicated bar area serving coffee, tea, and both alcoholic and soft drinks.

### **Exchange Studio**

A flexible space for 100 – 200 patrons which can be used in an infinite variety of ways. The room itself measures 15m x 12.6m with a height to the lighting grid of 5.5m. Your performance area can be anywhere in the room with seats (or standing audience) set up end-stage, thrust, in-the-round or in any other setup you like (subject to preserving fire exits). We have a selection of layouts available for you to consider. There are full lighting and sound facilities available.

The Exchange Studio can also be used as an exhibition or conference space and can have added up to 4 separate break-out rooms if required. There is a café area in the daytime and a bar in the evening available to users and patrons.

### **The Fourth Wall**

A large rehearsal room which can also be used for small performances or medium-sized meetings! The Fourth Wall measures 10m x 12.5m with a usable height of 5.5m. There is easy access to our café area and the Exchange Studio.

### **Graham Clarke Gallery**

A space of 10m x 5m with a working height of 2.8m. All walls are white with hanging tracks along all walls and down the centre. There is a hidden sink available and there are lighting tracks to light the exhibits. A reception area is staffed from 10 – 6 Monday – Saturday. The gallery forms part of the only route from the street through to our daytime café area so a captive footfall is guaranteed!

The policy of The Graham Clarke Gallery is to provide a facility for local artists to exhibit, sell and run workshops.

### **Maidstone Room**

Just off the foyer to the Hazlitt Theatre, this welcoming room has a licensed bar as well as serving coffee, sweets and ice cream. There is a small stage to accommodate cabaret or jazz concerts as well as recitals, poetry readings etc. It is suitable for meetings, parties and seminars.

### **Useful contacts**

Venues Manager	Mandy Hare	01622 602178
Production and Operations Manager	Eric Lund	01622 602179
Business Manager	Rebecca Jennings	01622 753922
Front of House Manager	Natalie Price	01622 753922

## HAZLITT THEATRE

SEATING: 353 (381 available if no apron or pit)  
297 (325) in stalls, 56 in balcony.  
Please note: sound desk in auditorium loses 7 - 12 seats

STAGE: Width at proscenium arch - 6.38m  
Height of proscenium arch - 3.71m  
Depth from front of stage to back wall – 8.28m  
Height of stage from auditorium - 1.08m  
Height to grid - 9.03m (cloths usually need rolling)  
Apron width (when used) - 8.8m  
Apron depth (when used) - 2.14m  
Pit width (when used) - 8.8m  
Pit depth (when used) - 2.12m  
Pit drop from auditorium - 0.5m (*access from FOH only*)  
No. of flying bars - 21 hemp sets  
Length of flying bars – 8m  
Stage lighting bars - 4 spot bars, 1 flood bar, all on motorised winches  
No. of tab tracks - 2 + c/w house tabs (red)  
Safety curtain - operated from DSR  
Film Screen (5m x 3.75m) available on motorised bar  
Stage floor – black hardboard on ply floor.  
Optional Harelquin reversible flooring (black/white) at extra cost.  
**Ideal flattage height – 12ft**  
**Ideal cloth size – 14ft 6” height, 30 ft width**

Drapes: Full set of blacks (tabs, legs and borders)  
White gauze  
Silver gauze tabs  
White cyc

Equipment: Assorted braces and weights  
6 x Music stands (5 lit)  
1 x Technohaze (fluid to be recharged)  
1 x Yamaha G1 5' baby grand piano  
1 x Upright piano

### DRESSING ROOMS:

2 on stage level (each with washbasins and shower)  
3 on lower, stage door level (with washbasins)  
Toilet on stage door level  
Toilet on stage level  
Stage Door Keeper  
Vending machine (drinks, crisps, chocolate)  
Vending machine (coffee, tea, hot chocolate)

## HAZLITT THEATRE

LIGHTING: Control Board – Congo Jr + Master playback wing  
84 channels of 2.5Kw dimmers  
14 x Harmony 1Kw Fresnels  
12 x Harmony 1Kw P.C.s  
14 x Harmony 1Kw Profiles (5 x 15/28, 9 x 22/40)  
6 x Source Four Junior Zoom profiles (25/50)  
4 x Sil30 1Kw Profiles  
8 x 25/50 Source Four Zooms (permanently FOH)  
4 x 15/30 Source Four Zooms (permanently FOH)  
36 x Par 64  
2 x Nocturne 1Kw Floods  
2 x Nocturne 500w Floods  
4 x 500w Minim Fresnels  
4 x Minuette 500w Profiles  
2 x 500w PCs  
2 x Robert Juliat Korrigan Followspots  
1 x strobe  
4 x Coda4 battens

Operation is from control room at rear of stalls or prompt corner  
On stage and advance bar lighting focused from ladders  
FOH lighting is in slots accessed from fly floor

SOUND: Soundcraft Spirit Live 4<sup>2</sup> 32:4:2 desk (6 aux)  
BSS Soundweb controller  
36 Tie lines (+ 4 returns) to SL, 12 available SR & 12 in pit  
Martin speakers on proscenium, balcony delays, & front fills  
Rear L & R speakers for surround sound or Dolby 5.1  
2 x JBL wedges  
2 x Hortus wedges  
2 x Hortus pit fills  
  
1 x AKG C568EB rifle mic  
3 x Mini shotgun mics  
3 x Shure SM58 vocal mics  
1 x Shure SM57 mic  
1 x Shure 515SD mic  
2 x Active D.I. boxes  
4 x Passive D.I. boxes  
  
2 x 31 band Graphic EQ  
Yamaha REV 100 digital reverb  
Behringer compressors (2 channels)  
Teac CD player  
Tascam MiniDisc  
Tecpro ring intercom (LX, SX, SL, SR, Flys, 2 x F/S)  
Bars and backstage tannoy + show relay in dressing rooms

## THE EXCHANGE STUDIO

- SEATING:** Up to 150, dependent on layout  
Standing: 200  
Cabaret-style: 125  
In-the-round: 122  
Dance floor + seating: 90 seats
- STAGING:** Performance area can be anywhere and any size  
Layout options available, please ask for copies  
Audience numbers can be calculated to suit your layout  
Staging available either to form a raised stage, or to tier some rows of audience. Heights 250, 500, 750, 1000mm  
Floor is fully sprung wooden dance floor  
Black Harlequin dance floor also available  
Blue walls with black drapes (choose either)  
Get In - up 16 stairs  
Height to grid (from floor): 5.8m (19')
- DRESSING ROOMS:**  
2 x dressing rooms with showers  
Toilet  
The Fourth Wall (rehearsal room) is available as an extra dressing room/green room/scene dock at extra cost
- LIGHTING:** Fat Frog control board (running DMX)  
36 x Betapack 2.5Kw dimmers (max 100A total)  
8 x 1Kw CCT P.C.s  
6 x 750w ETC Panels  
16 x 1Kw Par 64 c/w CP62  
2 x 1Kw Harmony 22/40 profiles  
4 x 1Kw Harmony 15/28 profiles  
63A single phase power supply (on Ceeform)  
Distribution box providing 2 x 32A and 6 x 16A sockets  
Focusing from Genie personnel lift or ladders (Zarges)
- SOUND:** Allen and Heath 16:4:2 Mixer (6 aux)  
4 x Martin Audio F12 speakers, each configurable to be Front L, Front R, Rear L or Rear R.  
1 x Martin Audio F8 for use as centre fill as required (4 x patch points)  
2 x Martin Audio F15 sub-bass speakers  
Yamaha DME controller  
31 band graphics to FOH and monitors  
20 tie lines (5 from each corner)  
4 tie lines (1 to each corner) for monitor returns (on 1 send)  
1 x powered monitor  
8 tie lines to/from Hazlitt and Fourth Wall  
Microphones, D.I.s and FX from Hazlitt Theatre list  
1 x CD player  
1 x Sony Mini Disc

## THE FOURTH WALL

ROOM CHARACTERISTICS:	Wooden, fully sprung, dance floor throughout Blue walls with blue curtains to fully cover Dimensions – 12.5m x 10m Usable height – 5.8m (19') Access to café (daytime) or bar (evenings) 2 x doors to Exchange Studio Short link corridor to Hazlitt Theatre
THEATRE LAYOUTS:	End stage with 6m x 6m stage – 42 seats Thrust with 6m x 4m stage – 58 seats Traverse with 8m x 3m stage – 66 seats In-the-round with 5m x 5m stage – 64 seats Standing - 75
MEETING LAYOUTS:	Top table + theatre style seating – 84 Top table + chairs at tables – 25 Boardroom style – 40 Other layouts available (please ask for details)
STAGE LIGHTING:	18 x Betapack 2.5Kw dimmers Lanterns as available from Hazlitt and Exchange lists
SOUND:	Portable P.A. consisting of: Mackie 12-channel mixer (4 mono + 4 stereo channels) Sony CD/MiniDisc player Celestion R1220 speakers with stands C-Audio TA1200 Amp Yamaha Rev 100 multi-effects Mics from Hazlitt list
OTHER EQUIPMENT:	Pianos, music stands and other technical equipment available from other venues (see above) Projection equipment etc. available at good hire rates

# THE GRAHAM CLARKE GALLERY

*Exhibiting community artists*

- DIMENSIONS:** Length - 10m  
Width – 5m  
Working height – 2.8m  
Door heights – 1.97m (6'6")  
Max. door width – 1.17m (3'10")
- HANGING:** Walls are plastered, skimmed and painted white.  
There are 3 x hanging tracks: one along each long wall and a third down the centre of the room.  
Please feel free to discuss preferred hanging options with us.  
There is a shelf of 0.2m depth at a height of 1m along the south wall.
- RECEPTION:** There is a reception area (approx 4m square) with a reception desk which is staffed (by us) from 10a.m. – 6p.m.  
Monday – Saturday.  
It is sometimes possible to exhibit items in this area.  
Please call if you would like to discuss this option.
- FACILITIES:** There is a unit containing 2 x sinks which can be covered when not in use.  
There are radiators under the shelf along the south wall.  
There are 13A domestic sockets available around the room including at high (ceiling) level.  
The gallery adjoins our café area (daytime) / bar area (evenings).
- LIGHTING:** There is some natural light from roof lights in the centre of the room.  
The reception area has windows providing natural light from one wall.  
There are 2 x lighting tracks, 1 at each mid-point between the side hanging rails and the centre rail, allowing spots and wall-washers to be used to light exhibits. These also provide a small amount of ambient lighting to the room.  
There are fluorescent lights for use when hanging exhibitions or running workshops.
- SOUND:** We play gentle music (classical, jazz, musical theatre etc.) to our reception and café areas which can also be played in the gallery.  
You may chose not to have music, or to provide your own.
- ACCESS:** The Graham Clarke Gallery is on the first floor and so access is up 16 stairs or via passenger lift.

## **MAIDSTONE ROOM**

<b>DIMENSIONS:</b>	Length – 12.2m Width – 6.5m Height – 2.9m Stage dimensions – 2m x 2.5m (+ curved edges)
<b>ROOM CHARACTERISTICS:</b>	Red carpet with blue chairs. There are windows along the whole length of the East wall, providing natural daylight if required. There are 2 bar areas (South and North walls) if required. There is a small stage in the NE corner if required. There is a vestibule area which can be hired to use as a coffee or break-out area.
<b>MEETING LAYOUTS:</b>	Theatre style – 63 Chairs around tables - 44 Classroom style – 24 Boardroom style – 24
<b>THEATRE LAYOUTS:</b>	Theatre style – 70 Cabaret style - 80
<b>FACILITIES:</b>	Tea, coffee and biscuits available Sandwiches, pastries, buffets or light meals available Fax, email and photocopying available We can provide technicians, stewards or a duty manager Microphone(s) and other sound facilities available Projection equipment available All the above must be booked in advance and will incur an extra charge.

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### **Useful contacts**

Venues Manager (inc. theatre bookings)	Mandy Hare	01622 602178
Production and Operations Manager	Eric Lund	01622 602179
Business Manager	Rebecca Jennings	01622 753922
Front of House Manager	Natalie Price	01622 753922
To book the Maidstone Room	Pam Bedford	01622 753922

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# Hazlitt Arts Centre

## *Facilities Costs*

We have a wide range of facilities available for hire to improve the success of your performance/meeting. Some of these are detailed below, but please call our Production and Operations Manager on 01622 602179 for details of other facilities not listed below. All prices are quoted at our daily rate and do not include VAT. A weekly rate is also available at a substantial discount. Bookings of 3 days or more should ask about the weekly rate.

<b>Item</b>	<b>Cost</b>
<i>Radio microphones</i>	<i>£40</i>
<i>Lead microphones (up to 3)</i>	<i>FOC</i>
<i>Lead microphones (from 4+)</i>	<i>£7.50</i>
<i>CD player (first)</i>	<i>FOC</i>
<i>CD player (from second)</i>	<i>£10</i>
<i>Mini Disc player</i>	<i>£10</i>
<i>Cassette deck</i>	<i>£10</i>
<i>Projection screen</i>	<i>FOC</i>
<i>Data projector</i>	<i>£80</i>
<i>Extension leads</i>	<i>FOC</i>
<i>Trestle tables (Up to 10)</i>	<i>FOC</i>
<i>Trestle tables (from 10+)</i>	<i>£8</i>
<i>Haze fluid</i>	<i>£15 per bottle</i>
<i>Harlequin dance floor</i>	<i>£30</i>
<i>Use of grand piano (inc. tuning)</i>	<i>£65</i>
<i>Lit music stands (up to 6)</i>	<i>FOC</i>
<i>Lit music stands (from 7+)</i>	<i>£10</i>
<i>Coffee, Tea &amp; biscuits</i>	<i>£1.50 per person per half day</i>
<i>Sandwiches</i>	<i>From £2.00 per person</i>
<i>Pastries</i>	<i>From £1.20 per person</i>
<i>Buffet lunch</i>	<i>From £3 per person</i>
<i>Stewards</i>	<i>£10 per hour</i>
<i>Reception staff (outside 10 – 6)</i>	<i>£12.50 per hour</i>
<i>Technicians</i>	<i>£15 per hour</i>
<i>Security staff</i>	<i>POA</i>
<i>Box office</i>	<i>10% of sales</i>
<i>Merchandising (you sell)</i>	<i>10% of sales</i>
<i>Merchandising (we sell)</i>	<i>15% of sales</i>
<i>Photocopying</i>	<i>5p per copy (A4), 8p (A3)</i>