

Hazlitt Arts Centre

Technical Specifications

Hazlitt Theatre

A traditional 350-seat proscenium-arch theatre with a stage of 6.4m (W) x 8m (D) x 4.5m (H). The Hazlitt Theatre also has an orchestra pit, fly tower, film screen and full lighting and sound facilities. There are 5 dressing rooms and a large scene dock for storage of scenery. The Hazlitt also has a dedicated bar area serving coffee, tea, and both alcoholic and soft drinks.

Exchange Studio

A flexible space for 100 – 200 patrons which can be used in an infinite variety of ways. The room itself measures 15m x 12.6m with a height to the lighting grid of 5.5m. Your performance area can be anywhere in the room with seats (or standing audience) set up end-stage, thrust, in-the-round, cabaret style or in any other setup you like (subject to preserving fire exits). We have a selection of layouts available for you to consider. There are full lighting and sound facilities available. The Exchange Studio can also be used as an exhibition or conference space and can have added up to 4 separate break-out rooms if required. There is a bar available to users and patrons.

The Fourth Wall

A large rehearsal room which can also be used for small performances or medium-sized meetings! The Fourth Wall measures 10m x 12.5m with a usable height of 5.5m. There is easy access to our bar area and the Exchange Studio.

Graham Clarke Gallery

A space of 10m x 5m with a working height of 2.8m. All walls are white with hanging tracks along all walls and down the centre. There is a hidden sink available and there are lighting tracks to light the exhibits. A reception area is staffed from 10 – 5.30 Monday – Saturday.

The policy of The Graham Clarke Gallery is to provide a facility for local artists to exhibit, sell and run workshops.

Maidstone Room

Just off the foyer to the Hazlitt Theatre, this welcoming room has a licensed bar as well as serving coffee, sweets and ice cream. There is a small stage to accommodate cabaret or jazz concerts as well as recitals, poetry readings etc. It is suitable for meetings, parties and seminars.

Useful contacts

Venues Manager	Mandy Hare	01622 602178
Production and Operations Manager	Eric Lund	01622 602179
Administrator	Andrea Francis	01622 753922
Front of House Manager	Natalie Price	01622 753922

HAZLITT THEATRE

SEATING: 353 (381 available if no apron or pit)
297 (325 in stalls, 56 in balcony)
Please note: sound desk in auditorium loses 11 seats

STAGE: Width at proscenium arch - 6.38m
Height of proscenium arch - 3.71m
Depth from front of stage to back wall – 8.28m
Height of stage from auditorium - 1.08m
Height to grid - 9.03m (cloths usually need rolling)
Apron width (when used) - 8.8m
Apron depth (when used) - 2.14m
Pit width (when used) - 8.8m
Pit depth (when used) - 2.12m
Pit drop from auditorium - 0.5m (*access from FOH only*)
No. of flying bars - 20 hemp sets
Length of flying bars – 8m
Stage lighting bars - 4 spot bars, 1 flood bar, all on motorised winches
No. of tab tracks - 2 + c/w house tabs (red)
Safety curtain - operated from DSR
Film Screen (5m x 3.75m) available on motorised bar
Stage floor – black hardboard on ply floor.
Optional Harelquin reversible flooring (black/white) at extra cost.
Ideal flattage height – 12ft
Ideal cloth size – 14ft 6" height, 30 ft width

Drapes: Full set of blacks (tabs, legs and borders)
White gauze
White cyc

Equipment: Assorted braces and weights
12 x Lit music stands
1 x Neutron Star hazer (fluid to be recharged)
1 x Yamaha G1 5' baby grand piano

DRESSING ROOMS:

DR1 + DR2 on stage level (each with washbasins and shower)
DR3, 4 & 5 on lower, stage door level (with washbasins; DR4 with toilet)
Toilet on stage door level
Toilet on stage level
Vending machine (drinks, crisps, chocolate)
Vending machine (coffee, tea, hot chocolate)

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HAZLITT THEATRE

LIGHTING: Control Board – Congo Jr + Master playback wing
84 channels of 2.5Kw dimmers
14 x Harmony 1Kw Fresnels
12 x Harmony 1Kw P.C.s
10 x Harmony 1Kw Profiles (5 x 15/28, 5 x 22/40)
6 x Source Four Junior Zoom profiles (25/50)
2 x Sil30 1Kw Profiles
8 x 25/50 Source Four Zooms (permanently FOH)
4 x 15/30 Source Four Zooms (permanently FOH)
38 x Par 64 - black
6 x Floor Par 64 (long nose) – 4 x black, 2 x silver
2 x Nocturne 1Kw Floods
2 x Nocturne 500w Floods
4 x 500w Minim Fresnels
2 x Minuette 500w Profiles
2 x CCT 500w PCs
2 x Robert Juliat Korrigan Followspots
1 x strobe
4 x Studio Due LED ArchiBar 150/c battens (RGBW)

Operation is from control room at rear of stalls or prompt corner
On stage and advance bar lighting focused from ladders
FOH lighting is in slots accessed from fly floor

SOUND: Soundcraft Spirit Live 4² 32:4:2 desk (6 aux)
BSS Soundweb controller
36 Tie lines (+ 4 returns) to SL, 12 available SR & 12 in pit
Martin speakers on proscenium (15"), balcony delays (12"), & front fills
Rear L & R speakers for surround sound or Dolby 5.1
2 x EVP – X12M wedges + 1 x Martin 12" foldback speaker (flown)

3 x Shure SM58 vocal mics
1 x ATM Pro 41 mic
1 x AKG D65S mic

2 x Active D.I. boxes
4 x Passive D.I. boxes

2 x 31 band Graphic EQ
Lexicon MPX200 digital reverb
Behringer compressors (2 channels)
2 x Teac CD player
Tascam MiniDisc (other playbacks available)
Tecpro ring intercom (LX, SX, SL, SR, Flys, 2 x F/S)
Bars and backstage tannoy + show relay in dressing rooms

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THE EXCHANGE STUDIO

- SEATING:** Up to 150, dependent on layout
Standing: 200
Cabaret-style: 148
In-the-round: 150
Thrust: Up to 139
Dance floor + seating: 90 seats
- STAGING:** Performance area can be anywhere and any size
Layout options available, please ask for copies
Audience numbers can be calculated to suit your layout
Metrodeck staging available either to form a raised stage, or to tier some rows of audience. Heights 250, 500, 750, 1000mm
Floor is fully sprung wooden dance floor
Black Harlequin dance floor also available at extra charge
Blue walls with black drapes (choose either)
Get In - up 16 stairs or passenger lift
Height to grid (from floor): 5.8m (19')
- DRESSING RMS:** 2 x dressing rooms with showers and washbasins
Toilet
The Fourth Wall (rehearsal room) is available as an extra dressing room/green room/scene dock at extra cost
- LIGHTING:** ETC Smartfade ML control board (running DMX)
[or Zero 88 Fat Frog sometimes available]
36 x Betapack 3 2.5Kw dimmers (patched from 72 x 15A outlets)
8 x 1Kw CCT P.C.s
6 x 750w ETC Panels
16 x 1Kw Par 64 c/w CP62
2 x 1Kw Harmony 22/40 profiles
4 x 1Kw Harmony 15/28 profiles
63A single phase power supply (on Ceeform)
Distribution box providing 2 x 32A and 6 x 16A sockets
Focusing from Genie personnel lift or ladders (Zarges)
- SOUND:** Yamaha MG 24/14FX mixer (6 aux)
4 x **Martin Audio F12 speakers**, each configurable to be Front L, Front R, Rear L or Rear R.
1 x Martin Audio F8 for use as centre fill as required (4 x patch points)
2 x Martin Audio F15 sub-bass speakers
Yamaha DME controller
20 tie lines (5 from each corner)
4 tie lines (1 to each corner) for monitor returns (on 1 common send)
1 x EVP X12PM powered monitor, 1 EVP X12M slave monitor
8 tie lines to/from Hazlitt and Fourth Wall
Microphones, D.I.s and FX from Hazlitt Theatre list
1 x **CD player**,
1 x Sony Mini Disc (other playbacks available)

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THE FOURTH WALL

ROOM CHARACTERISTICS:	Wooden, fully sprung, dance floor throughout Blue walls with blue curtains to fully cover Dimensions – 12.5m x 10m Usable height – 5.8m (19') Access to bar 2 x connecting doors to Exchange Studio Short link corridor to Hazlitt Theatre
THEATRE LAYOUTS:	End stage with 6m x 6m stage – 42 seats Thrust with 6m x 4m stage – 58 seats Traverse with 8m x 3m stage – 66 seats In-the-round with 5m x 5m stage – 64 seats Standing - 90
MEETING LAYOUTS:	Top table + theatre style seating – 80 Top table + chairs at tables – 25 Boardroom style – 40 Other layouts available (please ask for details)
STAGE LIGHTING:	18 x Betapack 2.5Kw dimmers Lanterns as available from Hazlitt and Exchange lists
SOUND:	Portable P.A. consisting of: Mackie 12-channel mixer (4 mono + 4 stereo channels) Sony CD/MiniDisc player Celestion R1220 speakers with stands C-Audio TA1200 Amp Yamaha Rev 100 multi-effects Mics from Hazlitt list
OTHER EQUIPMENT:	Pianos, music stands and other technical equipment available from other venues (see above) Projection equipment etc. available at good hire rates

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THE GRAHAM CLARKE GALLERY

Exhibiting community artists

DIMENSIONS: Length - 10m
Width – 5m
Working height – 2.8m
Door heights – 1.97m (6'6")
Max. door width – 1.17m (3'10")

HANGING: Walls are plastered, skimmed and painted white.
There are 3 x hanging tracks: one along each long wall and a third down the centre of the room.
Please feel free to discuss preferred hanging options with us.
There is a shelf of 0.2m depth at a height of 1m along the south wall.

RECEPTION: There is a reception area (approx 4m square) with a reception desk which is staffed (by us) from 10a.m. – 5.30p.m.
Monday – Saturday.

FACILITIES: There is a unit containing 2 x sinks which can be covered when not in use.
There are radiators under the shelf along the south wall.
There are 13A domestic sockets available around the room including at high (ceiling) level.
The gallery adjoins our bar area.

LIGHTING: There is some natural light from roof lights in the centre of the room.
The reception area has windows providing natural light from one wall.
There are 2 x lighting tracks, 1 at each mid-point between the side hanging rails and the centre rail, allowing spots and wall-washers to be used to light exhibits. These also provide a small amount of ambient lighting to the room.
There are fluorescent lights for use when hanging exhibitions or running workshops.

SOUND: We play gentle music (classical, jazz, musical theatre etc.) to our reception and café areas which can also be played in the gallery.
You may chose not to have music, or to provide your own.

ACCESS: The Graham Clarke Gallery is on the first floor and so access is up 16 stairs or via passenger lift.

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MAIDSTONE ROOM

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DIMENSIONS: Length – 12.2m
Width – 6.5m
Height – 2.9m
Stage dimensions – 2m x 2.5m (+ curved edges)

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ROOM CHARACTERISTICS: Red carpet with blue chairs.
There are windows along the whole length of the East wall, providing natural daylight if required.
There are 2 bar areas (South and North walls) if required.
There is a small stage in the NE corner if required.
There is a vestibule area which can be hired to use as a coffee or break-out area.

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MEETING LAYOUTS: Theatre style – 63
Chairs around tables - 44
Classroom style – 24
Boardroom style – 24

THEATRE LAYOUTS: Theatre style – 70
Cabaret style - 80

FACILITIES: Tea, coffee and biscuits available
Sandwiches, pastries, buffets or light meals available
Fax, email and photocopying available
We can provide technicians, stewards or a duty manager
Microphone(s) and other sound facilities available
Projection equipment available
All the above must be booked in advance and will incur an extra charge.

Useful contacts

Venues Manager (inc. theatre bookings)	Mandy Hare	01622 602178
Production and Operations Manager	Eric Lund	01622 602179
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Hazlitt Arts Centre

Facilities Costs

We have a wide range of facilities available for hire to improve the success of your performance/meeting. Some of these are detailed below, but please call our Production and Operations Manager on 01622 602179 for details of other facilities not listed below. All prices are quoted at our daily rate and do not include VAT. A weekly rate is also available at a substantial discount. Bookings of 3 days or more should ask about the weekly rate.

Item	Cost
<i>Radio microphones</i>	<i>£40</i>
<i>Lead microphones (up to 3)</i>	<i>FOC</i>
<i>Lead microphones (from 4+)</i>	<i>£7.50</i>
<i>CD player (first)</i>	<i>FOC</i>
<i>CD player (from second)</i>	<i>£10</i>
<i>Mini Disc player</i>	<i>£10</i>
<i>Cassette deck</i>	<i>£10</i>
<i>Projection screen</i>	<i>FOC</i>
<i>Data projector</i>	<i>£40</i>
<i>Extension leads</i>	<i>FOC</i>
<i>Trestle tables (Up to 10)</i>	<i>FOC</i>
<i>Trestle tables (from 10+)</i>	<i>£8</i>
<i>Haze fluid</i>	<i>£10 per day</i>
<i>Harlequin dance floor</i>	<i>£30</i>
<i>Use of grand piano (inc. tuning)</i>	<i>£65</i>
<i>Lit music stands (up to 10)</i>	<i>FOC</i>
<i>Lit music stands (from 11+)</i>	<i>£10</i>
<i>Coffee, Tea & biscuits</i>	<i>£1.75 per person per half day</i>
<i>Sandwiches</i>	<i>From £2.00 per person</i>
<i>Pastries</i>	<i>From £1.20 per person</i>
<i>Buffet lunch</i>	<i>From £5 per person</i>
<i>Stewards</i>	<i>£10 per hour</i>
<i>Reception staff (outside 10 – 5.30)</i>	<i>£12.50 per hour</i>
<i>Technicians</i>	<i>£15 per hour</i>
<i>Security staff</i>	<i>£100 per person, per session</i>
<i>Box office</i>	<i>10% of sales</i>
<i>Merchandising (you sell)</i>	<i>10% of sales</i>
<i>Merchandising (we sell)</i>	<i>15% of sales</i>
<i>Photocopying</i>	<i>5p per copy (A4), 8p (A3)</i>